ORDER FORM

Sales Tax • Maine residents Only - add 5% to your order

➤U.S. Shipping Information

IF ORDER TOTALS:	S&H:
Up to $4.99	$2.00
$5.00 - 9.99	$3.00
$10.00 - 17.49	$4.00
$17.50 - 24.99	$5.00
$25.00 - 34.99*	$6.00
$35.00 - 49.99*	$6.50
$50.00 and Over**	FREE!!

*Domestic *Orders over $50 eligible for FREE SHIPPING via USPS Priority Mail with delivery confirmation.*

** Domestic *Orders over $100 are eligible for UPS ground shipping service with tracking.*

Orders are normally shipped within 2 business days of receipt, provided everything is in stock. Occasionally supplier backorders do occur. If an item is backordered, we will notify you of its status and its estimated delivery date. Split orders will be charged shipping and handling for each destination.

➤International Shipping/ Global Priority Mail

We can ship virtually anywhere in the world! U.S. Postal Service Priority Mail International (PMI) is the fastest and the most economical way to ship to many countries. Most Priority Mail International packages arrive within 7-10 days.

The costs for shipping one PMI flat rate envelope are as follows:*

Western Europe	$13.00
Pacific Rim	$13.00
Canada/Mexico	$11.00
South America	$13.00
Middle East	$13.00

- ** Some exclusions apply. Please call or email if you have any questions.*
- *Note: Priority Mail flat-rate envelopes can accommodate up to 6 CDs for one low rate. Keep this in mind when ordering to save on shipping costs.*

➤International Air Mail

International orders not sent Global Priority will be sent via air mail.
Most orders shipped air mail take 2-4 weeks to arrive at their destinations.

- For *shipping charges please call, fax or email for a quote.*
- ** International customers are responsible for any customs duties and/or import taxes that may be applied by their countries.*

➤Purchase Orders

We accept school and church purchase orders. Purchase orders must be faxed or mailed before we can ship.

➤Exchanges and Returns

You may exchange any unopened item for another in our catalog within 30 days of purchase.

Returns allowed under the following conditions:

- *CDs - Returns only on* unopened *or defective products.*
- *Sheet Music/Songbooks – Returnable in new condition.*
- *Educator returns allowed within 60 days after ship date to your school.*

Customer is responsible for shipping charges that may apply to exchanges and returns. No shipping charges for returning defective products.

— THANK YOU

a-cappella.com
all-vocal CDs, sheet music & more

FREE SHIPPING*
For U.S. Orders over $50
FREE
* Free shipping is via US Postal Service Priority Mail, with Delivery Confirmation. Transit time averages 1-3 weeks.

Visit Our Web Site At: www.a-cappella.com
More Than 4,000 Titles to Choose From • Secure Online Ordering

ITEM NO.	TITLE (ARTIST/VOICING OPTIONAL)	QTY	PRICE	TOTAL
S A M P L E	The Title	1	$15.97	$15.97

Method of Payment *(U.S. Funds Only • Sorry No C.O.D.s)*

Make Checks Payable to: A-CAPPELLA.COM

☐ Visa ☐ Mastercard ☐ American Express ☐ Discover ☐ Check

☐ Purchase Order No. _____ (please attach P.O.)

_____ - _____ - _____ - _____
CARD NUMBER

_____ / _____ EXPIRATION DATE

_____ SIGNATURE

State Tax Maine only - 5%	
☐ First Class Mail See info at left	
☐ Priority Mail U.S. Only Add $2.50	
☐ Priority Mail **U.S. Orders over $50.00**	FREE
TOTAL ENCLOSED	

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

COUNTRY _____ DAYTIME PHONE ( ) _____ E-MAIL _____

Comments

5 Easy Ways to Order

Mail Orders To: A-CAPPELLA.COM • P.O. Box 159 • Southwest Harbor, ME 04679
Phone Orders: 1-800-827-2936 Fax Orders: 207-244-7613
E-mail Orders: order@a-cappella.com Online Orders: www.a-cappella.com